The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013).*

Part – A

AQAR for the year

2016-17

1. Details of the Institution

1.1 Name of the Institution

SHRI DR R. G. RATHOD ARTS AND SCIENCE COLLEGE, MURTIZAPUR

1.2 Address Line 1

NH 06, AMRAVATI BY PASS ROAD

Address Line 2

MURTIZAPUR, DIST.-AKOLA , MAHARASHTRA, INDIA, 444107

City/Town

MURTIZAPUR

State

MAHASHTRA

Pin Code

444107

Institution e-mail address

artssciencecollege@rediffmail.co

Contact Nos.

(07256) 243951

Name of the Head of the Institution:

Dr. AJAY P. CHARJAN , PRINCIPAL

Tel. No. with STD Co

(07256) 243951

Mobile:

09552632621

Name of the IQAC Co-ordinator:

DR. PRAVIN M. MAKODE

Mobile:

9420920640

IQAC e-mail address:

iqacrgrascmzr2018@gmail.com

1.3 NAAC Track ID

MHCOGN20256

1.4 NAAC Executive Committee No. & Date:

EC(SC)/05/A&A /037 DATE 03/02/2015

1.5 Website address:

www. rgrcollmzr.ac.in

Web-link of the AQAR

www.rgrcollmzr.ac.in/IQAC/AQAR2016-17.pdf

1.6 Accreditation Details

Sr. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B	2.63	2015	02/03/2020

1.7 Date of Establishment of IQAC :   DD/MM/YYYY   **23/08/2012**

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*(for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

   i. AQAR 2015-16 submitted to NAAC

1.9 Institutional Status

   University   State √ Central ☐ Deemed ☐ Private ☐

   Affiliated College   Yes √   No ☐

   Constituent College   Yes ☐   No √

   Autonomous college of UGC   Yes ☐   No √

   Regulatory Agency approved Institution   Yes ☐   No √

   (eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education   [√]   Men [   ]   Women [   ]

                           Urban   [   ]   Rural [√]   Tribal [   ]

Financial Status   Grant-in-aid   [√]   UGC 2(f) [√]   UGC 12B [√]

                       Grant-in-aid + Self Financing   [   ]   Totally Self-financing [   ]

1.10 Type of Faculty/Programme

Arts [√]   Science [√] Commerce [   ]   Law [   ]   PEI (Phys Edu) [   ]

TEI (Edu) [   ] Engineering [   ]   Health Science [   ]   Management [   ]

Others   (Specify)   [.   -   ]

1.11 Name of the Affiliating University *(for the Colleges)*   **Sant Gadge Baba Amravati University, Amravati**

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University   [-]

University with Potential for Excellence   [-]   UGC-CPE   [-]

DST Star Scheme   [-]   UGC-CE   [-]

UGC-Special Assistance Programme   [-]   DST-FIST   [-]

UGC-Innovative PG programmes   [-]   Any other (*Specify*)   [-]

UGC-COP Programmes   [-]

2. IQAC Composition and Activities

2.1 No. of Teachers

| 07 |

2.2 No. of Administrative/Technical staff

| 01 |

2.3 No. of students

| 01 |

2.4 No. of Management representatives

| 02 |

2.5 No. of Alumni

| 01 |

2. 6   No. of any other stakeholder and

    community representatives

| 01 |

2.7 No. of Employers/ Industrialists

| 00 |

2.8 No. of other External Experts

| 00 |

2.9 Total No. of members

| 13 |

2.10 No. of IQAC meetings held

| 02 |

2.11 No. of meetings with various stakeholders: No. | 03 | Faculty | 02 |

    Non-Teaching Staff   Students | 03 | Alumni | 01 | Others | 02 |

2.12 Has IQAC received any funding from UGC during the year?   Yes | | No | √ |

    If yes, mention the amount | - |

2.13 Seminars and Conferences (only quality related)

    (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. | - | International | - | National | - | State | - | Institution Level | - |

    (ii) Themes | - |

2.14 Significant Activities and contributions made by IQAC

- College administration decentralized by different committees constituted as per seven criteria of NAAC.
- Academic planning and review
- Academic audit conducted every year
- Self-appraisals filled up by all the staff and analysed at the end of academic year
- Review of students and staff achievements
- Monitoring all the criteria of the NAAC
- SWOC Analysis

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality

Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Academic calendar 2016-17	Activities run according to Academic calendar
Submission of Minor and Major Research Project proposals	one minor research projects from UGC have been sanctioned.
To make campus eco-friendly and pollution free	Vermi-compost and organized different environment awareness programmes.

Attach the Academic Calendar of the year as Annexure

2.15 Whether the AQAR was placed in statutory body   Yes ☑   No ☐

Management ☑   Syndicate ☐   Any other body ☐

*Provide the details of the action taken

- Reviewed the student's results and felicitated the merit students.

- Attention of management was focus towards the research of staff.

- Satisfaction expressed by the management about the overall development of College

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	-	-	-	-
UG	02	00	00	00
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	06	-
Others	-	-	-	-
Total	02	00	06	00

Interdisciplinary	00	00	00	00
Innovative	00	00	00	00

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
    (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	UG -02
Trimester	00
Annual	00

1.3 Feedback from stakeholders*   Alumni √   Parents √   Employers ☐   Students √
   (On all aspects)

        Mode of feedback   :   Online ☐   Manual √ Co-operating schools (for PEI) ☐

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> We are following the syllabus designed by Board of Studies, SGB Amravati University and Syllabi are updated time to time.

1.5 Any new Department/Centre introduced during the year. If yes, give details.   - Nil

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of
permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
12	11	NIL	01	NIL

2.2 No. of permanent faculty with Ph.D.

09

2.3 No. of Faculty Positions
Recruited (R) and Vacant (V)
during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
00	15	00	00	00	00	00	00	00	15

2.4 No. of Guest and Visiting faculty and Temporary faculty

NIL   NIL   23

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	01	10	NIL
Presented papers	01	08	NIL
Resource Persons	01	01	NIL

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Yes

2.7 Total No. of actual teaching days
during this academic year

216

2.8 Examination/ Evaluation Reforms initiated by
the Institution (for example: Open Book Examination, Bar Coding,
Double Valuation, Photocopy, Online Multiple Choice Questions)

Examination pattern of the
parent university followed

2.9 No. of faculty members involved in curriculum
restructuring/revision/syllabus development
as member of Board of Study/Faculty/Curriculum Development workshop

NIL   01   NIL

2.10 Average percentage of attendance of students

81%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Sc.I	135	05	51	42	--	72.59
B.Sc. II	126	11	39	23	--	57.94
B.Sc. III	98	08	44	22	01	76.53
B.A. I	121	00	04	15	05	19.83
B.A. II	82	00	14	21	01	43.90
B.A. III	73	00	11	19	00	41.10

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- Monitoring committee take care of teaching learning process
- Academic calendar is prepared which is followed throughout the year
- Staff promoted to use ICT Method for teaching learning
- Academic audit is conducted at the end of each academic year.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	01
UGC – Faculty Improvement Programme	01
HRD programmes	NIL
Orientation programmes	NIL
Faculty exchange programme	NIL
Staff training conducted by the university	NIL
Staff training conducted by other institutions	NIL
Summer / Winter schools, Workshops, etc.	NIL
Others	NIL

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	08	00	00	00
Technical Staff	05	00	00	00

Criterion – III

Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Research recognition committee takes care of all research activities such as publication of the quality research papers, forwarding the cases for recognition of guide, recognition of the research laboratories, and recommendation of Minor and Major research projects to funding agencies like UGC etc.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	01	--	01
Outlay in Rs. Lacs	--	2,87,500/-	--	4,20,000/-

3.4   Details on research publications

	International	National	Others
Peer Review Journals	08	01	--
Non-Peer Review Journals	01	--	--
e-Journals	--	--	--
Conference proceedings	--	03	--

3.5 Details on Impact factor of publications:

Range [0-5]   Average [--]   h-index [5-15]   Nos. in SCOPUS [   ]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	2015-2017	UGC	7,07,500/-	6,70,000/-
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects *(other than compulsory by the University)*	--	--	--	--	--
Any other(Specify)	--	--	--	--
Total			7,07,500/-	6,70,000/-

3.7 No. of books published   i) With ISBN No. [--]   Chapters in Edited Books [01]

ii) Without ISBN No. [--]

3.8 No. of University Departments receiving funds from

UGC-SAP [--]   CAS [--]   DST-FIST [--]

DPE [--]   DBT Scheme/funds [--]

3.9 For colleges   Autonomy [--]   CPE [--]   DBT Star Scheme [--]

INSPIRE [--]   CE [--]   Any Other (specify) [--]

3.10 Revenue generated through consultancy [NIL]

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	--	--	--	--	--
Sponsoring agencies	--	--	--	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons [02]

3.13 No. of collaborations   International [00]   National [03]   Any other [02]

3.14 No. of linkages created during this year [05]

3.15 Total budget for research for current year in lakhs :

From funding agency [6.7]   From Management of College [0.3]

Total [7.0]

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
--	--	--	--	--	--	--

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

03

00

3.19 No. of Ph.D. awarded by faculty from the Institution

00

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF 00   SRF 00   Project Fellows 00   Any other 00

3.21 No. of students Participated in NSS events:

University level 02   State level --

National level --   International level --

3.22 No. of students participated in NCC events:

University level --   State level --

National level --   International level --

3.23 No. of Awards won in NSS:

University level --   State level --

National level --   International level --

3.24 No. of Awards won in NCC:

University level --   State level --

National level --   International level --

3.25 No. of Extension activities organized

University forum | 01 | College forum | 00 |

NCC | 00 | NSS | 02 | Any other | 02 |

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Cleanliness drive
- Blood group detection camp
- Eradication of superstition
- Personality development program
- Sickle Cell detection camp
- Cycle rally
- Environment awareness program
- Gender equality programme
- Female feticide program
- AIDS awareness program
- Counselling to farmers' family who has committed suicide
- Awareness Programme on Non-Conventional Energy Sources

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Total Campus area Building Playground	1.54 Hectares 0.80 Hectares 0.74 Hectares	NIL	NIL	
Class Rooms Class Room No. 1 Class Room No. 2 Class Room No. 3 Class Room No. 4 Class Room No. 5 Class Room No. 6 Class Room No. 7 Class Room No. 8 Class Room No. 9 Class Room No. 10 Class Room No. 11	In Sq. Ft. 25 X 32 25 X 32 25 X 20 32 X 30 20 X 22 20 X 22 30 X 22 32 X 30 22 X 20 22 X 20 32 X 30	NIL	NIL	In Sq. Ft. 800 800 500 960 440 440 660 960 440 440 960
Laboratories Botany Physics Computer Chemistry LAB I Zoology LAB I Geography Music Home Economics	In Sq. Ft. 25 X 32 25 X 40 25 X 32 25 X 40 25 X 32 22 X 08 22 X 20 22 X 20	NIL	NIL	In Sq. Ft. 800 1000 800 1000 800 176 440 440
Laboratories Chemistry LAB II Zoology LAB II		**Newly Created** 30 X 20 30 X 20	Management	600 600
Seminar Hall	25 X 64	NIL	NIL	1600
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	Botany- 09		UGC (MRP)	1,72,500/-
	Zoology- 21	NIL	NIL	
	Physics- 71	08	Management	55950/-
	Chemistry - 27	NIL	NIL	
Value of the equipment purchased during the year (Rs. in Lakhs)	Botany	01	UGC (MRP)	1,72,500/-
Others	--	--	--	--

4.2 Computerization of administration and library

Yes, Computerization of administration and library departments having facility of LAN & Internet Connection

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	3047	766203	-	-	3047	766203
Reference Books	247	135163	-	-	247	135163
e-Books	-	-	-	-	-	-
Journals	13	10179	05	6175	18	16354
e-Journals	-	-	-			
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart -ments	Others
Existing	28	11	Broadband Wi-Fi	Yes	Yes	03	14	--
Added	--	--	--	--	--	--	--	--
Total	28	11	Broadband Wi-Fi	Yes	Yes	03	14	--

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Yes

4.6 Amount spent on maintenance in lakhs :

i) ICT Rs. 25,170/-

ii) Campus Infrastructure and facilities Rs. 02,71,764

iii) Equipments Rs. 77,979/-

iv) Others Rs. 05,45,229/-

Total : Rs. 09,20,142/-

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

There are committees for different activities related to student support services. Information related to scholarships and free ship provided to student through notice boards and published in prospectus and also available on website. The staff of the college adopted poor and downtrodden students for educational purpose. The financial assistance to poor and downtrodden students is provided through college poor boys fund generated by staff members.

5.2 Efforts made by the institution for tracking the progression

Competitive Exam cell encouraging students and Career Guidance and Placement cell

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
662	-	-	LSOIT-18

(b) No. of students outside the state

NIL

(c) No. of international students

NIL

Men

No	%
176	27.45

Women

No	%
487	73.56

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
82	150	07	402	--	641	70	158	08	426	--	662

Demand ratio   1:3   Dropout % -   05

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The college has organized guest lecture for the students on study skills for MPSC and UPSC examination under Carrier and counseling Cell funded by UGC

No. of students beneficiaries   150

5.5 No. of students qualified in these examinations

NET `--`   SET/SLET `--`   GATE `--`   CAT `--`

IAS/IPS etc `--`   State PSC `--`   UPSC `--`   Others `--`

5.6 Details of student counselling and career guidance

College has a career guidance cell. It regularly guides the students for their career options.

No. of students benefitted   120

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
NIL	NIL	NIL	NIL

5.8 Details of gender sensitization programmes

1. Beti bachao programme, jagar janivancha, Janani (gender sensitization programme introduced by government of Maharashtra)

2. Cycle Rally for awaring peoples on different issues on 24th Sept 2016

3. Eminent women personalities are invited for talk during Personality Development Programmes on 10-11th March 2017.

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level   90   National level   -   International level   -

No. of students participated in cultural events

State/ University level   34   National level   -   International level   -

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level | 02 | National level | - | International level | - |

Cultural: State/ University level | - | National level | - | International level | - |

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	--	--
Financial support from government	662	3,97,756/-
Financial support from other sources	----	--
Number of students who received International/ National recognitions	--	--

5.11   Student organised / initiatives

Fairs   : State/ University level | 02 | National level | -- | International level | -- |

Exhibition: State/ University level | -- | National level | -- | International level | -- |

5.12   No. of social initiatives undertaken by the students | -- |

5.13 Major grievances of students (if any) redressed: - Nil-

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:To provide quality and value based education to all students specially from backward classes, downtrodden and girls and enhance their individual potential which could be utilized for better nation building

Mission:

1) To offer excellent and invaluable service in the field of education to the poor and the backward class students of the society.

2) To aim at the overall personality development of the students through extra and co-curricular activities, in tandem with various social and cultural organization.

3) To provide a platform to the students by giving them an opportunity to face all the challenges of competitive world, with the almost utilization of their potential in sports, athletics and other events.

4) To undertake quality related research studies, consultancy and training programmes.

6.2 Does the Institution has a management Information System

YES

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The college is affiliated to SGB Amravati University. The curriculum is designed by the parent university. The college decides how to execute the syllabi, as per the quality of students and their learning capacity.

6.3.2 Teaching and Learning

Renowned academicians are invited for guest lecture in several departments. The staff members are provided with internet facility. The class rooms are provided with LCD projectors. Most of the teachers use LCD for teaching. Workshops are arranged to enrich the knowledge of the students.

6.3.3 Examination and Evaluation

The college follows semester system for some programmes and some are still annual pattern. The college examination committee arranges the Unit test for internal assessment and the terminal examinations. Evaluation of the University examination is done at the Central Assessment Programme (CAP) in the University campus. The staffs from the college are assigned. Students are allowed to ask for re assessments of their internal assessments.

6.3.4 Research and Development

Staff members and students are encouraged to participate in conferences/seminar/symposia and publish their research in reputed journals. Staff members are motivated to submit their research proposals to different funding agencies. Undergraduate students are also encouraged to participate in seminar/different activities

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Library provides E-resources to Students and staff.
- Training programme arranged for new enrolled students

6.3.6 Human Resource Management

- Decentralisation of work by distributing work to all assistant Professors.
- Human resource is well managed.
- The teaching and nonteaching staffs were distributed their suitable workload.
- They are given full liberty to teach and conduct the process of evaluation.
- All staff members are assigned the duties of co-curricular and extra circular activities

6.3.7 Faculty and Staff recruitment

As per UGC & State government rules.

6.3.8 Industry Interaction / Collaboration

Nil

6.3.9 Admission of Students

Centralized admission process as per Government rules.

6.4 Welfare schemes for

Teaching	00
Non teaching	00
Students	00

6.5 Total corpus fund generated
$\boxed{\text{00}}$

6.6 Whether annual financial audit has been done   Yes $\boxed{\text{√}}$ No $\boxed{}$

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	--	--	YES	IQAC
Administrative	--	--	YES	Management

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes   Yes $\boxed{\text{-}}$ No $\boxed{\text{-}}$

For PG Programmes   Yes $\boxed{\text{-}}$ No $\boxed{\text{-}}$

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Nil

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NIL

6.11 Activities and support from the Alumni Association

Alumni Association is quite functional body of the college Meeting of the Alumni Association are arranged annually. Alumni supports the college socially, encourage the students, Some alumni visit the college to engage guest lecture. Some ex-students of the college who are at good positions provide job opportunities for the students and career guidance. Alumina of our college guides students for competitive examination regularly.

6.12 Activities and support from the Parent – Teacher Association

Parent- Teacher association is an important activity of the college. It is a platform for collection of feedback from the parents, taking review of the achievements. The students are felicitated for their academic and other achievements in presence of their parents. The suggestions of the parents are very useful for the development of the college.

6.13 Development programmes for support staff

There are several program developments of the staff members of the college, some of them are:

- They are motivated and allowed to attend training programmes.

- Trainings are conducted for soft skill development, computer awareness, Use of IT. Etc.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- No vehicle day is observed on 1st day of every month.
- Car pooling by staff members.
- Vermicompost unit is installed.
- LED lamps are used. Campus is made eco-friendly with gardens, which includes a botanical garden.
- Plantations are done by different dignitaries visiting the college.
- Rain water harvesting is done for buildings.
- Gardens are maintained properly. Burning of waste is prohibited in campus.

Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on

the functioning of the institution. Give details.

The followings innovations has been introduced for the enhancement of functioning of the institution

1. The college has a "Career Counselling and Placement Cell" for the benefit of the students. The staff of the college conducts the lecture regarding the competitive examinations for the students.
2. Invited guest lecture of external expertise has been organised through "Career Counselling and Placement Cell".
3. The "Guardian-Teacher Scheme" is a unique practice of the college. In it, the college allotted 10 to 15 students to each staff member for supervision and counselling.
4. The college has started an innovative technique of teaching and learning through PPT, poster presentation, workshop, seminar and group discussion, field visit.
5. The college has involved student in different activities run by various department for development of research awareness.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the

beginning of the year

1. Appointed visiting faculty and Arranged guest lectures

2. Organised one day university level Seminar competition for the students.

3. Organised guest lecture by career counselling and placement cell

4. Blood group and Sickle cell anaemia detection camp by zoology department and equal opportunity cell

5. Formation of various societies for the student at departmental level.

6. Feedback on all aspect has been taken from stakeholders , alumni, students and parents

7.3 Give two Best Practices of the institution

Best Practices No. 1:

      1. Title of the Practice: "Jagar Janivancha" – Gender Equality Campaign

2. Goal:

- Form the "Equal Opportunity cell" in college to address the Redresal regarding Gender Equality.
- To counsel regarding ragging/abuse and harassment.
- To create awareness about personal hygiene and healthy co-education.
- To ensure overall development and security of girl students
- To provide a tool to develop moral education, life development skills, communications skills, new technological skills, to be economically capable in future.

3. The Context:

It is according to the National policy for empowerment of women and one of the aims, objectives and Goals of the Institute itself "To empower girl students and the women staff by establishing special Redresal / Counselling Cell". The college ensures through its different activities the developing sense of gender sensitization and gender equality among all. In this regard the meeting of all students is conducted and to promote gender equality counselling from the expert is made.

- After counselling students are asked for suggestions on gender equality and women empowerment. Ample of suggestions are received in suggestion box.
- It becomes challenging to accelerate on all suggestions and hence five prominent suggestions were selected by selection committee and started its implementation.
- How to channelize the result oriented tasks was one of the challenges.

4. The Practice

To inculcate the Gender Equality among the students and society following activities have been planned and conducted by the college.

- The college has organized Student Meet to sensitization them toward gender equality, which was addressed by Principal Dr. A. P. Charjan. In this sensitization program, suggestions are received for inculcating gender equality and to change the secondary treatment to women in the society.
- A committee of students is formed to coordinate suggested activities under the campaign of 'Jagar Janiwancha'.
- The stickers on Gender Equality have been posted at relevant places in the nearby locality of the college.
- The students interviewed the eminent persons from Society in the context of Gender Equality.

- The programme of taking pledge and awakening on Gender Equality has been organized.
- A lecture has been organized to convince the message of Savitribai Fule on Gender Equality.
- The poster / rangoli /essay competition has been organized on contribution of women and today's issue in society.

5. Evidence of Success

- The discussion of the group of students on the topic of gender sensitization and equality is held with highly renowned personalities in the society like Doctors, and the Professors.
- The news regarding the gender sensitization program and the articles were given for publishing widely through local newspapers.
- Disciplined atmosphere and gender sensitization among the students of the college is reflected and it is resulted into no major grievances were registered.
- These activities strengthen the gender equality among the students.

6. Problems Encountered and Resources Required

- Students participation in the related program is poor.
- While surveying in the society on the issues peoples among the society were not eager to receive the information.
- The institute implements the issues on the Gender Equality and at the same time on the level of government it is not focused properly.
- For the purpose of gender sensitization, awareness of the same is needed to be made at public places, general government offices, social functions, etc.
- Special advantages in terms of marks at university level are required for the promotion of the gender sensitization.
- Special funds at Government and University level through the NCC, NSS and adult education program need to be provided.
- List of the Expertise in the field of counselling for gender sensitization through NGOs is to be maintained on the government websites.

7. Notes (Optional)

- The college has established NSS unit
- The college ensured participation of boys and girls students in NSS camps.
- Free coaching for competitive examinations is started
- Co-education based courses in marketing management are proposed
- Participation of boys and girls students in various programmes organized by college
- Institution has made equal opportunity involvement in cultural, sport & other educational programs and University level competitions.

- College organizes skilled events like Rangoli Competition/ Dance/ Singing/ Volleyball/ Korfball/ Lady Badminton for girl student.

Contact person : Dr. R. P. Sirsat

For further contact :Shri Dr. R. G. Rathod Arts and Science

College, Murtizapur Dist.–Akola

Best Practices No. 2:

1. Title of the Practice: The Wall Magazine – "Ramdarpan"

2. Goal:

- To provide opportunity to the students to express their literary talents.
- To encourage the development of artistic and literary side
- To develop communication skills among the students
- To encourage the diversity of forms in literary expression like poetry, short story, essays, short poem, humor, graffiti etc.

3. The Context:

- To publish the article, essays, poem and other miscellaneous write ups.
- To publish the write ups that has passed the scrutiny of the editorial board.
- To suggest correction in the students submission of prose and poetry.
- Articles to be published should be worth the word limit of 200 words.
- The graffiti and other graphic articles should be on an A4 size paper.

4. The Practice:

"**Ramdarpan**" is a graffiti exhibition that accepts contributions from students, the notice for which is circulated at the beginning of the session. The submissions in turn are scrutinized by the editorial board and the submissions that pass the scrutiny are, thereafter, published.

5. Evidence of Success:

- The Language Department (Marathi) of the college is the working group of "Ramdarpan".
- The inauguration of the Marathi society coincides with the inauguration of "Ramdarpan".
- The photographs of each year are available with the department.
- The students from science and art streams share their views with this.

6. Problems Encountered:

The editorial board scrutinizes the work and publishes the work that meets the laid down standards.

Contact person : Dr. A. S. Tankar, Librarian

For further contact :Shri. Dr. R. G. Rathod Arts and Science

College Murtizapur Dist.–Akola

7.4 Contribution to environmental awareness / protection

- CFL/LEDs have been installed

- In non reading and non working areas reduced lighting is used.

- For outdoor lighting, high pressure sodium or metal halides lamps are used.

- Plastics materials less than 50 micron are strictly restricted in campus.

- All the office windows are covered by blinds or curtains to reduce heat conduction.

- Employees and students of college observe "No Vehicle Day" on 1st day of every month.

- Paperless administration use of Whatsapp, E-mail and Facebook for Communication.

- Members of student council and faculty have been deputed to check the wastage of electrical energy by ensuring that fans and lights should not run in unoccupied

7.5 Whether environmental audit was conducted? Yes [√] No [ ]

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

Hazardous Waste- Management
- Waste chemicals in the chemistry laboratories are properly disposed off.
- Heavy waste furniture is sent to the workshop for dismantling and recycling or re-using.

E-Waste Management
- Electronic waste, such as discarded computers, office electronic equipments, television sets, and refrigerators are disposed off as per their conditions, sometimes donated to the needy institutions.
- Inverter batteries are handed over to expert persons only for dismantling or recycling.
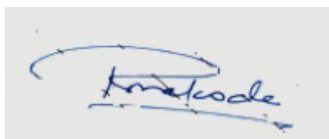
Student Feedback System (SWOC)

- The college has developed the student feedback mechanism. The feedback forms are developed by the IQAC. The submitted feedback forms are analyzed by the feedback committee & the outcome is communicated to the concerned. As per the feedback of students, separate and spacious toilets are available for students, WIFI facility is provided in college campus.

- Organised speeches of social thinkers on the thoughts of Shivaji Maharaj, Dr Panjabrao Deshmukh, Babasaheb Ambedkar etc.

8. **Plans of institution for next year**

- To start the PG courses in different subjects likes Chemistry, Zoology and Mathematics.

- To establish recognized Research Laboratories in Subjects Zoology and Physics.

- To construct Girls Hostel and Indoor Stadium in Campus.

Name : Dr. P. M. Makode   *Name : Dr. A. P. Charjan*

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*